

Date:

To,
Executive Vice President
Protean CRA (Erstwhile NSDL CRA)
1st Floor, Times Tower, Kamala Mills
Senapati Bapat Marg, Lower Parel
Mumbai - 400013
(To be sent as email reply to original requestor)

Subject : CRA Service Charges – PRAN wise Unit Debit

This is in reference to the aforementioned subject line. In this regard, we direct Protean CRA (Pro CRA) to configure its system such that individual PRAN's CRA service charges, for such PRANs mapped under our organization for the billing quarter, are debited from the units accumulated in that PRAN. In an event no units or insufficient units are accumulated against the PRAN, the same debits may be effected upon accumulation of sufficient units. In an event CRA service charges are accrued against any PRAN whereas no units are available for debit of service charges over a period of six months, these charges shall be cleared by our organization upon request from Pro CRA.

We concur to reimburse the PRAN holders for these CRA service charges as under upon receipt of data from Pro CRA:

- a. Account Opening Charge (AOC) :** Pro CRA shall, after every quarter, share the list of PRANs with amount from which the AOC + taxes were unit deducted and our organization will credit equal amount to concerned PRANs within a month.
- b. Annual Maintenance Charge (AMC) :** Pro CRA shall, after every quarter, share the list of PRANs with amount from which the AMC + taxes were unit deducted and our organization will credit equal amount to concerned PRANs within a month.
- c. Transaction Charges (TC) :** Pro CRA shall, after every quarter, share the list of PRANs with amount from which the TC + taxes were unit deducted and our organization will credit equal amount to concerned PRANs within a month.

These charges, if revised in future, should be intimated by Pro CRA to us.

This is for your information and necessary action.

Thanks & Regards

Name of the Organization - _____